

# RAS Family Portal (LineLeader) Quick Reference Guide (for RAS Employee Discount)



# Family Portal Quick Reference Guide

RAS employee discount

## Free Childcare for RAS Employees:

Enroll your eligible dependent children in Right At School's before and after school programs tuition-free and if you are working in a camp program you may also enroll your eligible dependent children tuition-free in those camp programs. Here's how in the RAS Family Portal:

### Register for RAS Programming

#### Registration

- rightatschool.com > Find Your School > Register Now > Enter child's info > Enter parent/guardian's info > Select programs & days > Summary > Check Out
- RAS Employees enter their Employee ID at Check Out
  - Add Discount > Right At School Employee ID

Monday, Tuesday, Wednesday, Thursday, Friday

• Add or Edit Program(s)

Order Summary

- Add Discount
- Subsidy
- District Employee Email
- Right At School Employee ID

Future Charges:

Total:

Right At School Employee Id

Right At School Employee Id

enter your employee ID

• Add or Edit Program(s)

• Add Child

Order Summary

- Add Discount

• Payson Angle After School

Total:

### How to find your Employee ID

#### Found in Paycom Employee Self-Serve

- Login into Paycom
- Click Information > HR Information > see your Paycom System Employee Code

Information Payroll Documents Checklists Benefits Learning

Information

Address and Contact Information

HR Information

Payroll

View Pay Stubs

Pay-To-Date

Information Payroll Documents Checklists

HR Information

Paycom System Employee Code

ABCE

your employee ID

Department

Field Employees

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