

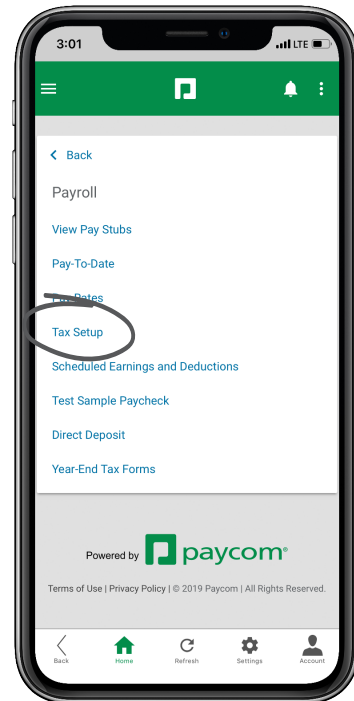
SHOW ME HOW

to Update My Tax Information
Payroll



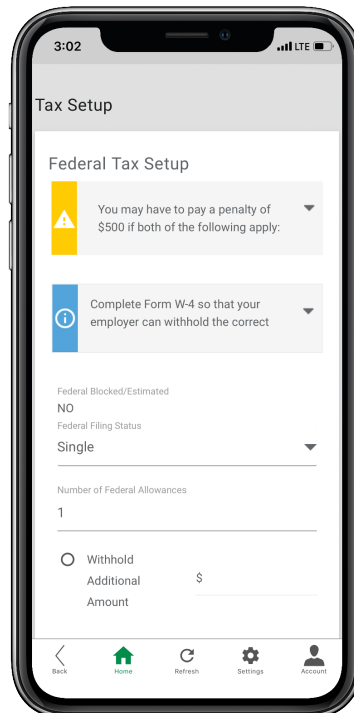
STEP 1

Log in to the Paycom app.
Navigate to Payroll >
Tax Setup.



STEP 2

On the Tax Setup screen, make changes to your Federal Filing Status, Number of Federal Allowances or Additional Withholding Amounts as needed.



EMPLOYEES

Visit the Help Menu for the most up-to-date version of this guide.



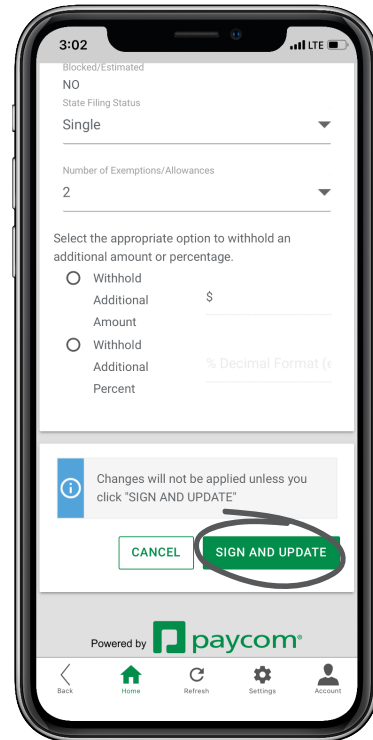
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STEP 3

Once all changes are complete,
click "Sign and Update."



EMPLOYEES

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